



# Health Care Billing & Collections: Forms, Checklists & Guidelines

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Whether your greatest professional challenge is battling Medicare for fair reimbursements, training new employees, overcoming payment objections or avoiding legal problems, **Health Care Billing & Collections: Forms, Checklists & Guidelines** is the unique one-stop reference that gives you the tools and strategies you need to succeed in today's high-pressure health care business environment.

Based on the real-world experiences of some of the best health care billing and collection offices nationwide, **Health Care Billing & Collections** :

- Proven procedures and practical guidelines, based on the real-world experiences of some of the best health care billing and collection offices nationwide
- Time-saving forms, worksheets, and letters
- Annual updates to ensure that your office procedures are always up-to-date
- And much more!

Some of the practical tools included in **Health Care Billing & ;Collections** include:

- Sample Medicare Secondary Payer (MSP) Form
- Protected Health Information Policies
- Third-Party Profile Worksheet
- Payment Reductions Strategy and Sample Letter
- Billing Productivity Chart
- Confidentiality Policy and Statement
- Collector Activity Tracking Form
- National Provider Identifier (NPI) Application/Update Form
- Section 1011 Enrollment Application

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