



The Basics of Business Writing (Worksmart Series)

Marty Stuckey

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The Basics of Business Writing (Worksmart Series) Marty Stuckey

Part of the Worksmart Series which aims to provide do-it-yourself guides to skill-building and personal improvement for enterprising career people. This text looks at the process of business writing breaking the process into four steps: plan; write; polish; and format.



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